



# Stainforth

## *Neighbourhood Plan*

Working Group Minutes  
 STC Neighbourhood Plan  
 15<sup>th</sup> May 2018 at 1.00pm  
 Location: Town Council Offices

Attendance list: Cllr P Bedford, Cllr W S Q Cook, Cllr Mrs A Abbott, Mrs A Sylvester, Mr F Turner and the Clerk Mrs K Evans

Topic	Discussion	Action	Person Responsible
<b>1. Apologies for absence</b>	Cllrs G Derx, S Bolton, K Allsopp		
<b>2. Hargreaves</b>	No-one was able to attend from Hargreaves, agreed to arrange a special meeting	Contact Lee at Hargreaves and Jane Stimpson at DMBC to arrange meeting	KE
<b>3. Minutes of previous Meeting</b>	Agreed		
<b>4. Matters Arising</b>		Document covering the events of the Open Day still to be produced  Document covering the events of the Launch Event still to be produced  Document covering Polton Close event	KA  WSQC  PB

<b>5. Questionnaires –Street Surgery Required</b>	<p>Around 300 received back.</p> <p>Permission granted to stand outside Asda</p> <p>May be a need for more questionnaires to be printed</p> <p>Could the questionnaire be put on website?</p>	<p>Stand outside Asda getting questionnaires filled in</p>	<p>AS/KA</p>
<b>6. Website/ Facebook</b>	<p>The website and Facebook presence looking good.</p>	<p>Make link clearer between Facebook and Website</p> <p>More photos of events needed to show as evidence</p>	<p>LS</p> <p>All</p>
<b>7. Next Steps</b> <ul style="list-style-type: none"> <li>a. DMBC and definition of Plan Area</li> <li>b. Application for £10,000 for the Consultant</li> </ul>	<p>Still waiting for document re the designation of the Plan Area</p> <p>Bid has been done, but cannot employ consultant until above document received.</p>	<p>Speak to Jane Stimpson with a view to getting the issue resolved ASAP</p> <p>Explain situation to Louise Kirkup</p>	<p>KE</p> <p>PB</p>
<b>7. Next Meeting Date and Time</b>	<p>5/6/18 1.00pm at the Town Council Offices</p>		

**Close of meeting**